

ADMISSION AGREEMENT Preschool Lic. #364817412 School Age Lic. #364840755

The FUNdamentals Preschool Academy provides a preschool program and childcare services for children 18 months to 12 years. The center is licensed and regulated by the CA Dept. of Social Services, Community Care Licensing Division. I have read this Admission agreement, the Parent Handbook, and current Rates Schedule, and will comply with the following terms and conditions:

1. Weekly tuition payments are due the **Friday BEFORE** services are rendered, and considered late if not paid by **TUESDAY MORNING**.A **PENALTY of \$10.00** per week shall be added to weekly tuition if not paid by Tuesday morning. Monthly

payments are due on the FIRST OF THE MONTH and considered late if not paid by the 3rd day of the month services are to be provided. Monthly payments not paid by the 3rd will lose the monthly discount and will be billed at the weekly rate. 2. I agree to pay THE FUNDAMENTALS ACADEMY the following fees for my child's enrollment in the; Preschool Program School age program \$100.00 annual enrollment fee and \$______ weekly tuition or \$_____ monthly tuition. School age program has two different rates, I agree to pay \$ _____ weekly tuition while elementary school is in session and \$ Weekly tuition while elementary school is NOT in session. The center's hours are from: 7:00 a.m. to 6:00 p.m. for full day preschool and school age care, half day preschool hours are from 8:50 a.m. to 12:00p.m. Services for my child: ______will be between the approx. hours of _____to ____. For School age ONLY: School name _____ _____Grade _____ Vacation Hours of Care:_______to____Hours of Care when school is in session:_____ By attending these stated hours my child will be served; Breakfast Lunch Pm Snack Dinner I shall pay a late pickup fee of \$1.00 a minute. Late pick up fees are to be paid in cash before the child comes back for care. I will sign a late notice and after three late notices, my child could be terminated from the facility. I must pay full weekly tuition; including holidays, whether my child attends or not. I cannot switch my regularly scheduled days. I understand that I am paying for my child's spot on the roster and not necessarily for their days in attendance. Tuition payments must be made through Zelle, Zelle payments must be deposited into the Fundamentals Preschool Academy account using phone number 626-222-2627. I must give advance notice when taking vacation. I am entitled to 1 week vacation tuition free, per anniversary year. I must pay my weekly rate for additional vacation days. I shall give a written **two weeks notice** of my intention to terminate these services, or **I will be billed** for two weeks, regardless of attendance. I understand that this is to allow time to fill my child's spot in his/her class. REFUNDS will be given for any tuition paid in advance as long as the 2 week notice has been fulfilled and any late fees have been paid. My child will be brought to the center in good health. My child must be kept home if they have a fever-temperature of 101.4° or above, diarrhea, vomiting or any illness or symptom that prevents them from participating in daily activities. I understand that if my child is ill, I will be called to pick him or her up. After a contagious illness, I will bring a doctor's release. I understand that children must be symptom free for 24 hours before returning to Fundamentals. I will pay the full weekly tuition regardless of absences due to illness. 10. I will sign a new Admission Agreement if terms or conditions change. I will be given at least 30 days notice of any tuition rate increases. 11. I understand that THE FUNDAMENTALS PRESCHOOL ACADEMY reserves the right to discontinue services, after giving advance written notice. Name of Child: Date of Birth Parent/Guardian printed name: ______ CA. Drivers license # _____ Parent/Guardian Signature: _____ Date _____ Director's Signature Date _____